

# TRANSITION EXTREME

>>> The Adrenaline Enterprise

## JOB DESCRIPTION

<b><u>TITLE:</u></b>	<i>Cleaner</i>
<b><u>RESPONSIBLE TO:</u></b>	<i>Operations Manager/Duty Managers</i>
<b><u>RESPONSIBLE FOR:</u></b>	<i>N/A</i>
<b><u>PURPOSE OF JOB:</u></b>	<i>Maintain the cleanliness and hygiene of the Centre</i>

**Duties and Responsibilities:** To carry out cleaning and associated duties throughout the Centre and surrounding environs.

**Specific responsibilities include:**

- Cleaning, washing, sweeping, mopping, dusting, polishing and vacuum cleaning of designated areas to the required standard.
- Emptying litter bins, etc., and removing waste to designated areas.
- Cleaning of toilets and washrooms to the required standard where allocated.
- Spray cleaning, scrubbing floors and re-sealing with polish.
- Using powered equipment where necessary (scrubbing machines, wet pick-up machines, vacuum cleaners).
- Cleaning of working surfaces and other furniture as directed.
- Clearing up after flooding and/or any other emergency cleaning.
  
- Undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific
- Work as part of an energetic and positive team that delivers outstanding customer service and facilities.
- Ensure you are fully conversant with (and adherent to) Health and Safety at Work, Fire, COSHH, PPE and other applicable legislation and seek clarification on any points you do not understand

***The purpose of a job description is to indicate the general level of duties and responsibilities, not to form an exhaustive list of detailed tasks and activities.***

<b><i>Names</i></b>	<b><i>Signatures</i></b>	<b><i>Date</i></b>
<b><i>Post-Holder</i></b>		
<b><i>Supervisor</i></b>		